



Lackawanna City School District

Anne G. Spadone
Superintendent of Schools

McKinley School Administrative Offices
245 South Shore Blvd.
Lackawanna, NY 14218
Phone: 716.827.6767 Fax: 716.827.6710

RECRUITMENT BULLETIN NO. 15
2017-2018 SCHOOL YEAR
October 20, 2017

SCHOOL NURSE-Per Diem Substitute

QUALIFICATIONS:

1. NYS Certification as Registered Professional Nurse
2. Current NYS License – School Nurse
3. Current CPR/AED Certifications
4. BSN Preferred
5. Excellent Communication Skills
6. Strong Computer Skills

DUTIES AND RESPONSIBILITIES:

1. Ability to maintain confidentiality of students and records.
2. Ability to follow NYSE & District procedures and guidelines for health care and medications
3. Ability to follow Doctor's orders for student medicines.
4. Provide first aid and comfort to the sick and injured.
5. Maintain health records of all students and enumeration of all children.
6. Assist with examinations by health care professionals.
7. Assist and keep all records and excuses for Homebound students.
8. Use the telebinocular and audiometer to check sight and hearing problems.
9. Work with Students with Disabilities to bring about better adjustment and to insure physical comfort, safety and association with students.
10. Create a desire in pupils to develop habits, attitudes and appreciations which tend to safeguard their own health.
11. Assist and keep all records concerned with working papers.
12. Promote school, home, and community health so that all are health conscious.

13. Plan physical examinations for athletics and other students.
14. Encourage parents to follow through on health related concerns.
15. Encourage team approach (principal, counselor, teacher, parents and nurse) promoting the use of significant data concerning the emotional, physical, and social health of the child.
16. Provide health care/social work services as detailed in appropriate program guidelines.
17. Works with families on an individual basis in the solution of personal health related and family problems.
18. Educates students, faculty, and family members through demonstration that promotes a wellness environment and ensures the health, comfort and safety of students.
19. Participates in the assessment, implementation and evaluation of student care. Monitors, records and communicates patient condition as appropriate.
20. Assumes other specified duties as directed by principal/supervisor.

SALARY:

\$100 per diem

STARTING DATE:

ASAP, Pending Board of Education Action.

LENGTH OF SERVICE:

As needed, on call.

APPLICATION:

Please complete a civil service application available online or in our Personnel Office and submit with copies of certificates and license.

THE LACKAWANNA CITY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER.